



## Chief Financial Officer

(Maple Valley, WA)

**As CAF's CFO, you will bring your creativity to an exciting, dynamic, fast paced and fast-growing company.** If you're looking for a traditional CFO experience – this is not the place for you. We're looking for someone who is extremely enthusiastic, passionate and results driven who brings those values to CAF. If you have a strong ability to hit the ground running in order to keep the momentum of CAF going strong, then keep reading; this may be the perfect opportunity for you! This position covers a broad spectrum of functions and responsibilities which include, but are not limited to: being accountable for the administrative, financial, and risk management operations of the company, to include the development of a financial and operational strategy, metrics tied to that strategy, and the ongoing development and monitoring of control systems designed to preserve company assets and report accurate financial results.

CAF is a rapid growth company that sells outdoor cleaning products B2B to Fortune 500™ direct accounts. Year over year, our sales growth exceeds 20%. CAF takes pride in our unique, down to earth culture with enthusiastic, tireless, tenacious, grounded, yet super-fun employees that are diverse in background and talent. Our culture is customer oriented and sales is key to the growth of our fast-paced company. We believe that customers come first. We have a strong work ethic and are engaged and committed to ongoing success. CAF recognizes the need for balance between work and family – the expected travel is sporadic and up to 10% with weekends home to spend with family and friends. If you get excited about working where you live, driving change, and being an integral part of a growing organization, then CAF is where you should be!

The CFO reports directly to CAF's CEO, Mike Zahajko, who's background is all about **Customers Obsession** given his long background in sales and entrepreneurial development. That said, "numbers matter" and are imperative in the discussion. But, there is much-much more to the story – Mike's management philosophy is focused on four (4) **Employee Tenants: Grit. Smart. Culture. And Job** capabilities. CAF'ers who demonstrate a strong commitment to Communication, Ownership and Execution are near and dear to his heart!

### Your Core Responsibilities

- You will manage CAF's company finances, including financial planning, management of financial risks, record-keeping and financial reporting
- You will be responsible for overseeing the budget process and expense control
- You will be responsible for developing, training and coaching CAF's finance and accounting department employees

### What You Will Need to Succeed:

- 5+ years of financial management experience
- Bachelor's degree in Accounting or Finance
- Experience in partnering with an executive team, and have a high level of written and oral communication skills
- Excellent financial and business understanding
- Satisfy pre-employment drug testing
- Proven success in a fast paced and dynamic company
- Strong strategic thinking and planning / organizational skills
- Thrive in high-velocity / fast paced company

### Top 5 Reasons Employees Recommend CAF:

1. Great culture and solid team values
2. Opportunity to make a significant impact
3. Opportunity for career and personal development
4. CAF is innovative: we're "cleaning up the world!"
5. Be a part of a fast-paced growth company

If this sounds like the challenge you've been looking for, email your resume and cover letter to [jobs@mycaf.com](mailto:jobs@mycaf.com)

### **You Might Also Have:**

- Full computer proficiency (Microsoft Office, and Enterprise accounting software - GP preferred)
- Preference will be given to candidates with an MBA in Finance, Certified Public Accountant or Certified Management Accountant designations
- Accuracy and attention to detail
- Strong social, written and verbal skills
- Professional and consistent work habits, strong work ethic, driven to achieve personal and company goals
- Reside within 18 miles from CAF Office (Maple Valley, 98038)

### **A Preview of Your Day-to-Day:**

#### **1. Department and Team Management**

- a. Hire, train and manage Finance team
- b. Set goals and manage employee performance
- c. Work with executive leadership to develop and maintain department long term plan

#### **2. Planning**

- a. Assist in formulating the company's future direction and supporting tactical initiatives
- b. Monitor and direct the implementation of strategic business plans
- c. Develop financial and tax strategies
- d. Manage the capital request and budgeting processes
- e. Develop performance measures that support the company's strategic direction

#### **3. Operations**

- a. Actively participate in key decisions as a member of the executive management team
- b. Maintain in-depth relations with all members of the management team
- c. Oversee the financial operations of subsidiary companies and foreign operations
- d. Manage any third parties to which functions have been outsourced
- e. Oversee the company's transaction processing systems
- f. Implement operational best practices
- g. Coordinate tax compliance requirements and strategy
- h. Participate in acquisition activities
- i. Monitor cash balances and cash forecasts
- j. Maintain banking relationships
- k. Maintain appropriate insurance coverage

#### **4. Financial Responsibilities**

- a. Oversee the issuance of reporting
- b. Treasury and cash management

#### **5. Controls and Compliance**

- a. Understand and mitigate key elements of the company's risk profile
- b. Monitor all open legal issues involving the company, and legal issues affecting the industry
- c. Construct and monitor reliable control systems

- d. Ensure that the company complies with all legal and regulatory requirements
- e. Ensure that record keeping meets the requirements of auditors and government agencies
- f. Report risk issues to the audit committee of the board of directors
- g. Maintain relations with external auditors and investigate their findings and recommendations

**6. IT Management**

- a. Coordinate and manage company IT strategic plan and budgeting
- b. Coordinate all IT Managed Services and external contractors
- c. Oversee all company internal and external IT personnel
- d. Manage key software systems (e.g. Dynamics GP)

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